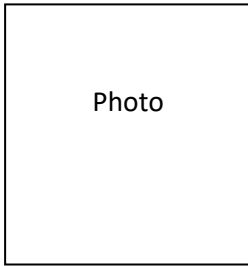




# Early Childhood Care and Education Authority

Serial:



## Application form Registration of Assistant Manager

**Registration period January 2025 - December 2026**

1. Name of School : \_\_\_\_\_
2. Name of registered Manager: \_\_\_\_\_
3. Name of new Assistant Manager: : \_\_\_\_\_
4. Date new Assistant Manager joined: \_\_\_\_\_
5. Title (Mr., Mrs., Ms.) : \_\_\_\_\_
6. Address of Assistant Manager : \_\_\_\_\_
7. Phone /fax number : \_\_\_\_\_
8. Date of birth : \_\_\_\_\_ Age: \_\_\_\_\_
9. Nationality : \_\_\_\_\_
10. Work permit (if applicable) : \_\_\_\_\_
11. National ID No. : \_\_\_\_\_
12. Address –Home : \_\_\_\_\_
13. Phone (home) : \_\_\_\_\_
14. Email address: : \_\_\_\_\_

**15. Academic qualifications**

Qualification (SC 'O' Level or GCE 'O' Level)		Qualification (SC 'O' Level or GCE 'O' Level)	
Specify: .....		Specify: .....	
Year: .....		Year: .....	
Subject	Grade	Subject	Grade

Qualification (HSC 'A' Level or GCE 'A' Level)		Qualification (HSC 'A' Level or GCE 'A' Level)	
Specify: .....		Specify: .....	
Year: .....		Year: .....	
Subject	Grade	Subject	Grade

**16. Professional Qualifications**

Institution	Certificate awarded	Dates/year

**17. Applicable for Pre-Primary School in the GIA Scheme Only**

Bank Account Number	
Name of Bank	
Branch	

**19. Statement from Manager**

I ..... , Manager of ..... hereby certify to the correctness of the information provided in this application form.



Signature of Manager: .....

Date: .....

**Statement of Assistant Manager**

I ..... , Assistant Manager of ..... hereby certify to the correctness of the information provided in this application form.



Signature of Assistant Manager: .....

Date: .....